

SBVC

Program Review

10/5/2018
MINUTES
9:00 a.m. – 11:00 a.m.
B 125

Members:	Daniel Algattas	A	Botra Moeung	X	X = Present A = Absent
	Keynasia Buffong	X	Sandra Moore	X	
	Raymond Carlos	A	Krista Ornelas-Mora	X	
	Laura Cross	X	Girija Raghavan	X	
	Paula Ferri-Milligan	X	Jose Recinos	A	
	Christie Gabriel	X	Johnny Roberts	X	
	Todd Heibel	X	David Smith	X	
	Tim Hosford	X	Anna Tolstova	X	
	Robert Jenkins	A	Abena Wahab	A	
	Carol Jones	A	Kay Weiss	A	
	Edward Jones	A	Kevin Williams	A	
	Melissa King	A	Kay Dee Yarbrough	X	
	Joel Lamore	X			
	Michael Mayne	X	Guests:		
	Kenny Meloncon	X	Wally Johnson	X	

TOPIC	DISCUSSION	FURTHER ACTION
Approval of Minutes	The committee reviewed the minutes of September 21, 2018. Motion to approve the minutes was made by Anna Tolstova with a second by David Smith; the motion passed unanimously.	
Food and Nutrition Two-Year CTE Document Review	<p>Food and Nutrition was missed in last year's two-year CTE review so is being reviewed this fall.</p> <p>Plan to re-establish state accreditation is under way.</p> <p>Course curriculum does not currently transfer; there is currently no transfer degree.</p> <p>Course changes are delaying approval for submission to the State; if approved at January 19 Board, then curriculum may take effect in fall 2019.</p> <p>Data does not show acceptable level of productivity; success is low in offering classes.</p> <p>Document is 28-pages, exceeding the 2 page maximum.</p> <p>Part of the EMP document is not accurate.</p> <p>Motion to approve Food and Nutrition as conditional was made by Anna Tolstova with a second by Todd Heibel; the motion passed with three opposed.</p>	
Academic Senate Report	<p>Paula Ferri-Milligan reported that the Academic Senate By-law proposals made by Program Review at their September 21 meeting were brought to Academic Senate on October 3. The Academic Senate tabled the proposals for the time being in consideration of other outstanding recommendations.</p> <p>The fall 2018 Program Review needs assessment document deadline of October 22 was reiterated.</p>	

Needs Assessment Workshop	The committee members worked with individual needs assessment writers for the remainder of the meeting.	
Adjournment	The meeting was adjourned at 10:53 a.m.	
Next Meeting	Friday, October 19, 2018 is the next meeting.	